

**IID PAM 1-201
COMMAND INSPECTION CHECKLIST**

Functional/ Subordinate Area: Communications Maintenance	Chapter: 16 Section: B	Checklist Effective Date: 1 Jun 2005	
Inspecting Office/ Agency: ACofS, G6	Unit: Rating:	Inspector Name/ Phone #:	
ITEM		YES	NO
<p><u>PUBLICATIONS</u></p> <p>1. Is there a unit and shop SOP on hand? (AR 750-1)</p> <p>2. Is there a shop publications reference file established and are all the required publications on hand, current with all changes posted? (AR 750-1, DA PAM 301-1, TM 11-5800-213-L)</p> <p>3. If publications are not on hand, are they on valid requisition? (AR 750-1)</p> <p>4. Are there sufficient TMs on hand for each item of TO&E equipment authorized? (AR 750-1)</p> <p>5. Is DA Form 1687 (Delegation of Authority) on hand for all personnel authorized to sign for issue/turn-in/requisition repair parts?</p> <p><u>HAND RECEIPTS</u></p> <p>1. Is an up-to-date hand receipt available for all equipment authorized? (DA PAM 710-2-1, par 5-3)</p> <p>2. Does the Commo Chief have a turn-in or issue DA Form 3161 to cover additional equipment on hand or shortages? (DA PAM 710-2-1, par 5-3d)</p> <p>3. Does the Commo Chief use proper hand receipts procedures when sub-hand receipting equipment to users? (DA PAM 710-2-1, par 5-3c)</p> <p>4. Does the Commo Chief have a components register for major systems? (DA PAM 710-2-1, par 6-2d)</p> <p>5. Does the Commo Chief conduct periodic inventories of major systems? (DA PAM 710-2-1, par 6-2d)</p> <p>6. Is the equipment properly sub-hand receipted to users? (DA PAM 710-2-1, par 5-3c)</p> <p>7. Is the equipment inventoried and accounted for properly? (DA PAM 710-2-1, par 5-3,2c)</p> <p><u>ACCOUNTABILITY</u></p> <p>1. Is the accountability system effective? (AR 710-2)</p> <p>2. Are all the hand receipts complete, legible and current? (DA PAM 710-2-1)</p> <p>3. Is substantial time lost due to late pick-up of equipment? (AR 710-2, AR 735- 11)</p>			

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1. Are required parts, as indicated on DA Form 2404/DA Form 5988E, on order? (DA PAM 738-750)
2. Is there a requisition number for each part ordered? (DA PAM 738-750)
3. Are there any parts on order for a period of more than 90 days? (AR 750-1)
4. Are part requisition numbers for class II and IX items entered together? (AR 750-1)
5. Are part requisition numbers still valid with the motor pool? (AR 750-1)
6. Is TM 11-5820-890-10/20 on hand for SINCGARS series radios?
7. Is TM 11-5800-216-10/20 on hand for MSE equipment?
8. Does the unit have the correct quantity of SINCGARS series radio on hand per TO&E?
9. Are antennas (OE-254) on hand per TO&E, serviceable?
10. Are RT's properly installed and maintained? (TM 11-5820-890-10/20)
11. Are vehicle antennas properly mounted on vehicles? (TM 11-5820-890-10/20)
12. Are all radio set control group AN/GRA-39's/C-11561's clean and free of cracks?
13. Are all AN/GRA-19/C-11561's on hand per MTO&E?
14. Are all radio set control group AN/GRA-39's/C-11561's operational and after PMCS are performed?

WIRE EQUIPMENT (-10 MANUAL)

1. Are TM's Available? (DA PAM 310-2)
2. Is the operator familiar with the TM's (AR 350-1)
3. Can the operator perform a PMCS? (DA PAM 738-750)
4. Is the operator aware of the safety precautions?
5. Can the operator operate the equipment?
6. When not in use is the TA-312/PT cleaned and stored properly?
7. Are equipment battery compartments free of rust and corrosion?
8. Are reel units serviced? (CB-22-71-362, par 21-1)
9. Has wire been serviced and tagged?

10. Is the SB-22/PT switchboard complete? (-10 manual)		
11. Does wire equipment operate properly? (-10 manual)		
12. Are DNVT/ DSVT's serviceable and properly maintained? (-10 manual)		
13. Are external speakers serviceable and properly maintained?		
Rated standard (Functional Area: Communications Maintenance): S6 Operations • Commendable – 90% of all items are rated YES. • Satisfactory – 70-89% of all items rated YES. • Unsatisfactory – 69% and below of all inspected items rated YES.		
Inspector's comments mandatory for all "NO" items. (Attach additional sheets if necessary.)		
NOTES:		

VERIFICATION

X_____

Unit POC's Signature, Name Rank, Date

X_____

Inspector's Signature, Name Rank, Date